

Red River Valley Charter School Governance Council Minutes

Governance Council Meeting

Monday, September 16, 2019

5:15 PM

Multi-Purpose Room

Mission Statement: To provide every student the opportunity to develop academically, socially and physically through quality learning experiences utilizing the Core Knowledge Curriculum

1 - Call to Order

a) Meet and Greet - Visitors - Tonya Lewis

b) Roll Call – Courtney Henderson – Present, Heather Larson – Present, Joe Ben Mandonado - Present, Reed Weimer – Present, Liz Tate – Present. New board members Reed Weimer and Liz Tate installed as duly elected board members.

c) Approval of Agenda* – Heather Larson made a motion to approve the agenda with the change of moving item 7C to the first order of business, Joe Ben Mandonado seconded, vote in favor was unanimous.

d) Approval of minutes – Heather Larson made a motion to approve, Joe Ben Mandonado seconded, vote in favor was unanimous.

2 - Presentation by Mrs. Tonya Lewis regarding STARS and possible need for software purchase of a S.I.S. (student information system). Mrs. Lewis informed the board that the STARS state data tracking of student information may require the school to purchase a SIS in order to enter the required data going forward. Mrs. Lewis and Mrs. Ritterhouse will continue to work with the PED to get more information and will also get a quote from the software company Jupiter. The board recommends that Mrs. Ritterhouse make the decision and purchase as necessary.

3 - Public Comment – None

4 - Discussion and Approval of BARS* - 0005-I, and 0006-M. Heather Larson made a motion to approve BARS 0005-I and 0006-M, Joe Ben Mandonado seconded, vote in favor was unanimous.

5 - Administrative Report – School Administrator Kimberly Ritterhouse presented the report.

6 - Financial Report* Heather Larson presented the financial report as presented to the Financial Committee and reviewed all the functions, PO's and Bank Statements. - Heather Larson made a motion to approve the financial report . Joe Ben Mandonado seconded, vote in favor was unanimous.

7 - New Business –

a) Discussion and Vote to amend Lorie Hawke's contract to reflect the correct years of service* - Heather Larson made a motion to table until all information is available, Joe Ben Mandonado seconded, vote in favor was unanimous.

b) Discussion and Vote to remove 2 days of staff development from the end SY20 due to 2 trainings (Core Knowledge & Love & Logic) scheduled on teacher off days; August 5, and upcoming September 20.* Heather Larson made a motion to approve, Joe Ben Mandonado seconded, vote in favor was unanimous.

8 - Old Business - None

9 - Other –

a) Discussion and Appointment of Council Member Positions

i) Courtney Henderson – President. Heather Larson nominated Courtney Henderson for President, Joe Ben Mandonado seconded, vote in favor was unanimous.

ii) Heather Larson – Joe Ben Mandonado nominated Heather Larson for Treasurer, Heather Larson seconded vote in favor was unanimous.

iii) Joe Ben Mandonado -. Heather Larson nominated Joe Ben Mandonado for Vice President, Joe Ben Mandonado seconded, vote in favor was unanimous.

iv) Reed Weimer - Member

v) Liz Tate - -. Heather Larson nominated Liz Tate for Secretary, Joe Ben Mandonado seconded, vote in favor was unanimous.

b) Discuss Policy Committee Meeting dates for the months of September or October.

The Policy committee will meet on October 8th, 2019 during the lunch hour. Exact time and place TBD.

Adjournment – Courtney Henderson adjourned the meeting.

Minutes recorded and submitted by Heather Larson, Treasurer